

**Binghamton Metropolitan Transportation Study
Pedestrian & Bicycle Advisory Committee
Meeting Minutes
November 9, 2015**

In attendance:

Scott Reigle	- BMTS	Nouha Saeed	- MMSCNY	Greg Patinka	- General Public
Thomas Sullivan	- BMTS	Meggan Bush	- MMSCNY	Shane Tracy	- Binghamton Bike Share
Nick Ceconi	- MMSCNY	Leah Miller	- UHS		
Katy Mangan	- NYSDOT	Megan Farmer	- UHS		
Marie Hebdon	- NYSDOT	Matthew Ferrer	- COB PHCD		
Carlos Basualdo	- NYSDOT	Mari Giurastante	- COB PHCD		

Convene 1:35 p.m.

Topic	Discussion	Action
Snacks & Roadway Needs Report:	- <i>No report.</i>	
Convene & Approve Minutes	- October 5 th meeting minutes approved as written.	
Newspaper Articles	<ul style="list-style-type: none"> - The Center for Disease Control (CDC) announced its new Transportation and Health Tool. The Transportation and Health Tool (THT) was developed by the U.S. Department of Transportation and the Centers for Disease Control and Prevention to provide easy access to data that practitioners can use to examine the health impacts of transportation systems - See more at: https://www.transportation.gov/transportation-health-tool - PUBLIC MEETING ANNOUNCEMENT– Binghamton Parking Study Wednesday, November 18 from 5 – 7pm at the MetroCenter in Binghamton 	
Report: Broome-Tioga Rideshare/Get There	<ul style="list-style-type: none"> - <u>GetThere</u>: Nick introduced the new Americorps employees for the GetThere Call-center: Nouha Saeed and Meggan Bush. A full-time Director position is currently available – See http://www.rhnsny.org/programs/mmscny. - <u>Rideshare</u>: Nick attended the recent NYPTA Conference and heard a presentation by the Southern Tier Rideshare service based in Elmira. It is recommended to contact them for ideas to promote and improve Broome Tioga Rideshare. Nick will try to acquire their PowerPoint presentation. - <u>Park-N-Ride Lots</u>: Following-up on the questions regarding posting park-n-ride lots on the 511NY & B-T Rideshare sites, Katy inquired with other 	

	<p>NYSDOT officials about the “officiality” and maintenance jurisdiction regarding the following sites thought to be park-n-ride lots: Kirkwood Park and Ride @ Crescent Drive; Whitney Point Park and Ride near Sunoco; and Port Crane park (?). The response she received was that <i>none of these locations are “official” Park & ride lots. The Kirkwood lot is in the Town Park, we believe the property belongs to the Town and they maintain it. The Whitney Point lot is on NYS ROW, but is an impromptu PNR. We do not maintain it or make improvements. The Port Crane lot is also on NYS ROW but is signed as a DEC fishing access, but from what I see it is used as a Park and Ride location.</i></p>	
<p>Subcommittee- Cycling Skills Clinics/ Educational Outreach</p>	<ul style="list-style-type: none"> - Discussion was tabled until the next meeting. 	
<p>Subcommittee- Binghamton Bridge Pedal/ Report and Plans for 2016</p>	<ul style="list-style-type: none"> - The Committee discussed possible methods of having a shorter young children’s ride in addition to the Bridge Pedal 9-10 mile ride. Perhaps keeping the kid’s ride on the trails rather than the road would be best so the police do not need to escort both rides. Maybe adults and kid routes could begin together with the kid’s breaking off from the main ride early to return to the TechWorks Museum. - A late January/ early February meeting of the Bridge Pedal organizers will be scheduled. 	
<p>Subcommittee- Safe Route to School/Complete Streets –</p>	<ul style="list-style-type: none"> - Scott reported that as a part of the NYS Creating Healthy Schools and Communities Grant, BMTS will work with the Broome County Health Dept. and Broome County Planning Department on an outdoor recreation mapping project. 	
<p>Projects/Events- Implementation of the NYSDOT Complete Streets Checklist</p>	<ul style="list-style-type: none"> - Katy reported that use of the Complete Streets Checklist began on September 1st. - A portion of the Checklist is to be completed when projects are submitted for funding consideration using the Initial Project Proposal application. Should the project be chosen for funding, the remainder of the Checklist is filled-out as the project progresses to draft design and final design phases. - BMTS will incorporate the use of the Checklist into its project solicitation and ranking process for each Transportation Improvement Program update. This updated process will also be included in the BMTS Complete Streets Policy that is now being developed. - The Complete Streets Checklist is available for download at https://www.dot.ny.gov/divisions/engineering/design/dqab/hdm/hdm-repository/chapt_18a.doc. 	
<p>Projects/Events- BMTS Bike</p>	<ul style="list-style-type: none"> - Scott reported that printing cost quotes were received from 3 of 4 firms that 	<p>Committee to look over the Bike</p>

Route Map Update and Printing	<p>were sent requests, and will follow-up with the 4th firm.</p> <ul style="list-style-type: none"> - The Committee is requested to look over the Bike Route Map and to send Scott comments on changes needed for the map. - In particular, submissions of photos to be considered for the map cover are requested 	<p>Route Map and send Scott comments on necessary changes.</p> <p>Request Committee to submit photos to possibly be used for map cover.</p>
Projects/Events- Review Design of PIN 904137 Maintenance Paving Project NYS Rt. 17C in JC	<ul style="list-style-type: none"> - Plans for this project were reviewed for opportunities to add bike lanes, sharrows, improved crosswalks, and any other pedestrian and bicycle improvements. - When looking over design plans available, Katy noticed that newer versions of plans were available that did, in many cases, incorporate treatments noted above. - Katy will provide Scott with updated plan to review and draft comments to send to the NYSDOT Project Manager 	<p>Katy to provide Scott with updated plans.</p> <p>Scott to compile comments from Committee & BMTS that are not addressed in the updated plans, and submit them to the Project Manager.</p>
Other – Binghamton Bike Share	<ul style="list-style-type: none"> - Mari & Shane reported that there is interest in applying for a Bike Share Grant that would lead toward expansion of the Binghamton University Bike Share to be available to the City of Binghamton. The letter of intent is due November 13th and the application is due sometime in February. The grant is mainly for marketing and outreach, which will be needed with a bike share expansion to the City of Binghamton. - BMTS will assist as much as possible. 	<p>Put on January meeting agenda.</p>
Other – Advisory Committee Purpose & Work Plan Discussion	<ul style="list-style-type: none"> - With upcoming BMTS staff transitions (see below) will need to delay until February or March the presentation of the status of implementing the Bike and Pedestrian Plans, and subsequent discussion to determine how the Committee can best help to implement the rest. 	
Other – BMTS Central Staff	<ul style="list-style-type: none"> - Cyndi Paddick is retiring as Director of BMTS on December 18th. - Some existing BMTS staff members will be interviewed for the Director position. A decision for who will be the new Director will take place before December 18. 	

Adjourn: 3:00 p.m.

Next Meeting: Monday, January 11 at 1:30 p.m.