



**BROOME COUNTY  
OFFICE OF THE COUNTY CLERK**

**Richard R. Blythe, County Clerk  
Sharon Exley, Executive Deputy County Clerk**

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June 5, 2007

Hon. Barbara Fiala, County Executive  
Broome County, NY

Hon. Mark R. Whalen, Chairman  
Broome County Legislature

RE: Annual Report for 2006 – Office of the County Clerk

Dear Executive Fiala and Chairman Whalen:

Attached, please find various reports for 2006 for the County Clerk's Office.

2006 was the first year of a new term for County Clerk Blythe.

The following items were especially noteworthy:

- Statistics of interest include a 2.1% decrease in the number of deeds filed and a 2.65% increase in the number of mortgages filed in the Clerk's Office. Overall activity was relatively stable. (Recordings: 29,147 in 2006 / 32,960 in 2005 Filings: 24,444 in 2006 / 23,484 in 2005.)
- Mortgage Tax distribution to local municipal governments increased by almost 1/2 million dollars.
- During 2006, public restrooms were installed at both the Endicott and Clinton Street DMV Offices.
- Our Mobile DMV Unit continued operations in the Towns of Conklin and Triangle. Broome County has still not received an invoice for the unit and it remains an ongoing communication item with NYS DMV.
- DMV fee increases late in 2005 resulted in an increase in County Revenue during November and December, continuing into 2006.
- The ACS Company was awarded a contract for repairs of approximately 50 large books in the Clerk's Office containing deed records, mortgage records, and other types of documents. These were to be repaired via installation of new covers, helping to protect the documents within the book. This project was carried over into 2007.



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- During December of 2005, the County Clerk's Office received notification from the U.S. Passport Agency informing us of a new national policy; prohibiting passport applications from being processed at motor vehicle offices. However we suspect that this policy change was in the works long ago and from the Broome County perspective it would have been nice if we knew about this change before our 2006 Budget was adopted as we had anticipated revenues of approximately \$30,000 from passport processing.

Until this matter was clarified, the Clerk's Office had to suspend passport processing at the County Clerk's Office due to our proximity to a DMV Office. This prohibition was lifted in early January of 2006. In an attempt to recover some of this lost revenue, the Clerk's Office conducted 'off-site' passport fairs in many town halls and community events, processing over 700 passport applications. Our 2006 revenues exceed \$21,000.

Projects from 2005 carried over into 2006 include:

- Credit card payments for downloading of documents from the County Clerk's website. This requires the establishment of a payment gateway and additional programming by Exigent. Resolution # 478 of 2006 authorized an agreement with Exigent in the amount of \$37,300 to complete this project.

In December of 2006, Exigent was acquired by ACS. This delayed the anticipated start-up until late into 2007.

- Scanning of civil action files: the Court Records Project. This requires the establishment of new protocols for the amount and type of information that can be made public. A new scanner and upgraded software was purchased to be used for this project. A request for the addition of a paralegal to the Clerk's staff to manage this project was approved through the budget process.
- During 2006, the Clerk became aware that both the NYS Comptroller and a local bank were holding 'unclaimed funds' in the name of Broome County Clerk. While it is clear that some funds over 15 years old may never be recovered, funds in excess of \$1,400 were recovered and deposited in a general fund account.

Sincerely,

Richard R. Blythe

CC: Legislative Clerk, Eric Denk

Attachments

RECORDS DIVISION  
2006  
TRANSACTIONS

**RECORDINGS**

Deeds	6299
Deeds Related (i.e., Easements, agreements, leases, assignment of lease, land contract, miscellaneous deeds, appropriations, rights of way, surrenders, restrictions)	1206
<b>SUBTOTAL</b>	<b>7505</b>
Mortgages	7922
Discharge	7054
Assignment	828
Extensions	3
Modifications	162
Subordinations	87
Consolidations	1
Spreader Agreements	1
Mortgage Corrections	5
Partial Releases	65
Releases	2
Miscellaneous	318
<b>SUBTOTAL</b>	<b>16,458</b>
Power of Attorneys	600
Revocation of POA	20
Will	7
Release of Estate Lien	317
Release of Judgment	15
Resolutions	22
<b>SUBTOTAL</b>	<b>981</b>

Prenuptial Agreements	2
Lis Pendens	457
Transfer Tax Returns	539
Misc. Real Estate Documents	47
Building & Loan Agreements	110
Notice of Lending	56
<b>SUBTOTAL</b>	<b>1211</b>

Separation Agreement	87
<b>SUBTOTAL</b>	<b>87</b>

Certificates of Dissolution	737
Maps	23
Notary Renewals	988
Notary Authentication	160
Passports	694
Notice of Lien	1
Miscellaneous	302
<b>SUBTOTAL</b>	<b>2905</b>

<b><u>TOTAL 2006 RECORDINGS</u></b>	<b>29,147</b>
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## FILINGS

Business Certificate	977
Amended Business Name	15
Dissolution of Business	207
Corporations	216
Amended Corporations	54
Partnerships	45
<b>SUBTOTAL</b>	<b>1514</b>
Civil Actions	2641
Court Related	2697
(Note of Issue, Jury Demand, RJI, Civil Appeal, Small Claims)	
Stipulations of Discontinuance	553
Motions	1609
Statements for Judgment	620
Third Party Actions	15
<b>SUBTOTAL</b>	<b>8135</b>
Criminal	437
Surcharges Processed	165
Sealed Files	170
Youthful Offender Sealed Files	46
Sealed Indictments	44
<b>SUBTOTAL</b>	<b>862</b>

Judgments	817
Transcripts of Judgments	3993
Satisfactions of Judgment	1637
Partial Satisfactions of Judgment	52
Miscellaneous Judgments	89
Certificate of Disposition	124
Income Executions	993
<b>SUBTOTAL</b>	<b>7645</b>
Federal Tax Liens	166
State Tax Liens	2258
County Foreclosures	1194
City Foreclosures	477
UCC 1	268
Welfare Liens	81
Hospital Liens	8
UCC 3	317
UCC 11	121
Mechanics Liens	52
Affidavits	40
Bonds	6
Undertakings	3
Releases of Federal Tax Liens	87
Federal Judgment Liens	4
Release of State Tax Liens	1092
Release of City Foreclosures	8
Release of Mechanics Liens	2
Environmental Liens	4
Miscellaneous Tax Liens	100
<b>SUBTOTAL</b>	<b>6288</b>
<b><u>TOTAL 2006 FILINGS</u></b>	<b>24,444</b>

**RECORDS DIVISION  
2006  
REVENUE**

County Fee	\$1,223,878.47
Notaries        988 x \$60.00	\$59,280.00
STOP DWI	\$8,585.12
Records Management	\$522,766.00
NYS Mortgage	\$1,279,424.21
County Transfer Tax	\$679,248.00
Transfer Tax	\$2,148,955.00
Unified Court	\$640,566.33
E & A	\$517,836.00
Earned Credit	\$27,866.00
Passports	\$19,110.00
Passport Photos	\$3,584.00
County Mortgage Tax	\$1,626,393.85
<b>TOTAL REVENUE</b>	<b>\$8,757,493.32</b>

**RECORDS DIVISION  
2006  
DISBURSEMENTS**

**NEW YORK STATE**

County Fee (aka Unified Court Fees)	\$640,566.33
Equalization & Assessment	\$517,836.00
Mortgage Tax (SONYMA)	\$1,279,424.21
Records Management	\$522,766.00
Transfer Tax	\$2,148,955.00
Notaries	\$39,520.00
<b>TOTAL TO NYS</b>	<b>\$5,149,067.54</b>

**BROOME COUNTY COMMISSIONER OF FINANCE**

Clerk Fees	\$1,223,878.47
Mortgage Tax	\$1,626,393.85
Interest	\$27,866.34
STOP DWI	\$8,585.12
Transfer Tax	\$679,248.00
<b>TOTAL TO BCCOF</b>	<b>\$3,565,971.78</b>

**MORTGAGE TAX DISTRIBUTED**

Mortgage tax distributed to other counties	\$176,217.10
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<b>TOTAL DISBURSEMENTS</b>	<b>\$8,891,256.42</b>
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