

BINGHAMTON METROPOLITAN TRANSPORTATION STUDY  
POLICY COMMITTEE  
MARCH 5, 2014  
11:00 AM  
Broome County Office Building, 6<sup>th</sup> floor Legislative conference room  
MINUTES

The meeting was called to order by the Chair, Mike Marinaccio, at 11:05 a.m.

Roll call and quorum determination was made by Jack Williams, NYSDOT.

Members Present

- Supervisor Michael Marinaccio, Town of Dickinson, Chair
- Legislator Michael Roberts, Tioga County, Vice-Chair
- Supervisor John Schaffer, Town of Vestal
- Supervisor Donald Castellucci, Jr., Town of Owego
- Mayor Richard David, City of Binghamton
- County Executive Debra Preston, Broome County, *represented by Bijoy Datta*
- Mayor Kevin Millar, Village of Owego
- Supervisor Harold Snopek, Town of Chenango
- Supervisor Rose Sotak, Town of Union, *represented by Tom Augostini*
- Commissioner Joan McDonald, NYSDOT, *represented by Jack Williams, Region 9*
- Elaine Jardine, Representative, STERPDB

Members Absent

- Mayor Greg Deemie, Village of Johnson City
- Mayor John Bertoni, Village of Endicott
- Kevin McLaughlin, Regional Director, NYS Department of Economic Development

Others Present

Cyndi Paddick, BMTS  
Nancy Dutta, BMTS  
John Sterbentz, BMTS  
Jenn Yonkoski, BMTS  
Scott Reigle, BMTS  
Pam Eshbaugh, NYSDOT  
Ann Leo, NYSDOT  
Jim Baumgartner  
Jim Rutillo, Prudent Engineering  
Nick Cecconi, Mob. Mgt. SCNY  
Victor Bushlyar, Mob. Mgt. SCNY

***APPROVAL OF MINUTES OF DECEMBER 18, 2013, MEETING***

Supervisor Schaffer motioned to approve the minutes, Supervisor Snopek seconded. The minutes were unanimously approved.

Chairman Michael Marinaccio extended a welcome to the new member Mayor David, City of Binghamton.

***OPPORTUNITY FOR PUBLIC COMMENT***

The Chair, Mike Marinaccio opened the floor for comment.  
There were no public comments.

### ***ACTION ITEMS***

□ **Nomination / Election of Chairman and Vice Chairman**

Supervisor Schaffer nominated Supervisor Marinaccio for chairman of the BMTS Policy Committee. Supervisor Snopeck seconded. It was unanimously approved.

Supervisor Marinaccio nominated Mike Roberts for vice-chairman. Supervisor Castellucci seconded. It was unanimously approved.

This is for a two year term.

□ **BMTS 2014-2015 UPWP [Resolution 2014-1], approval of the 2014-2015 BMTS Unified Planning Work Program**

Cyndi Paddick, BMTS, reviewed some of the highlights from the work program.

The plan consists of Federal Highway Administration and FTA money for planning studies. An overview of the work program was discussed.

- The work program includes an update to the current long-range plan, Transportation Tomorrow 2035: Creating a Sustainable Future. BMTS must have a new plan in place by September 2015.
- Bicycle plan is being updated. It should be ready for approval in the next quarter.
- City of Binghamton traffic signal warrants study – BMTS has evaluated signals to determine if they no longer meet signal warrants in accordance with the MUTCD and will work with the City in determining signals for removal in accordance with recommended practices
- Road Safety assessments are done for areas where there are complaints or perceived safety problems. The area is analyzed which would include walking the site, taking pictures, and evaluating the area. Both short-term and long-term solutions are given.
- ITS Regional Architecture will be updated this year to reflect changing conditions.
- BC Transit On-board survey will be done this fall in conjunction with Binghamton University. This study monitors transit rider demographics and develops a trend analysis.
- Local arterial signal optimization study, which involves coordinating signal timings along corridors, will be continued.
- BMTS received a request from the City of Binghamton and Broome County for a parking study. The study will evaluate adequacy of parking given the growth of both the student housing and commercial business in the Central Business District and over the last few years.
- Develop a regional Complete Street Policy and Design Guidelines. City of Binghamton has developed a Complete Street Policy and New York State has a Complete Street Act. BMTS Policy Committee in conjunction with NYSDOT Region 9, and the BMTS Planning Committee will come up with design guidelines for each municipality to use when they undertake a reconstruction, paving or pavement striping project, that include bike lanes, sharrows, sidewalks, etc. This goal is to provide a seamless transportation system for all users.
- The Green Ride Program will migrate to 511NY around April 1st, where they will host it for BMTS.

The total grant budget is \$695,000.

Mayor Millar motioned to accept the resolution; Supervisor Schaffer seconded; the motion was unanimously approved.

□ **BMTS 2014-2015 Staffing Plan [Resolution 2014-2], approval of the BMTS 2014-2015 Staffing Plan**

Cyndi Paddick reported that the staffing plan has not changed from last year.

Supervisor Snopek motioned to accept the resolution; Elaine Jardine seconded; the motion was unanimously approved.

**DISCUSSION ITEMS**

□ **Local Project Updates**

- Pam Eshbaugh, NYSDOT, reported that many projects are close or have progressed to Letting – which is when bids are opened.  
Conklin multi-use trail, funding is in place and a March Letting is expected  
Hooper Road over 17C has an April Letting;  
Traffic signal improvements project in Endicott was just Let;  
Catanonk Hill Road over Catanonk Creek, expect an April Letting  
Front Street at Clinton Street has funding in place and Letting is expected soon;  
E. River Drive over Wappasening Creek project is very close to being delivered  
Exchange Street over the river is in Final Design, expect a May Letting;  
Local Bridge Maintenance block has three projects for this year -  
    Tioga County recurring bridge maintenance block, South Washington Street  
    Bridge preservation project, Broome County Deck Sealing preservation  
    treatment;  
City of Binghamton, Susquehanna River Trail – DOT is reviewing the PS&E package  
Town of Fenton East and West Service Road project is on-schedule for a May Letting  
Two River Greenway Project has a June Letting (Supervisor Castellucci stated that  
Owego is not interested in having it in Hickory’s Park. Cyndi Paddick said that anyone  
can opt out);  
Chenango River Trail, Cheri Lindsay Project is moving forward;  
Front Street pavement restoration has a July Letting;  
Arch Street over Olive Street is on-schedule.
- Jack Williams, NYSDOT, reported that the NYSDOT is working on attaining I86  
designation from the Chemung/Tioga line to the Route 26 interchange. This includes  
working with Pennsylvania on a one mile segment in Pennsylvania.

Prospect Mountain is on-schedule and on-budget. The project will resume work this month. The staff has been working on construction phasing and minimizing impacts. Early in the construction season traffic will be moved to the new bridges.

DOT is currently working on Phase 2 of Prospect Mountain. DOT has invited consultants and contractors in to help with our thought process in putting it together, as was done with Phase 1.

TAP (Transportation Alternatives Program) Announcement

- Scott Reigle, BMTS, reported that the TAP will have the availability of \$50 million in federal funding. TAP is a new program that contains many eligible project types from the former Transportation Enhancement and Safe Routes to School programs. The single-project minimum cost is \$250,000 total and maximum is \$2 million total.

Attendance by sponsors and applicants at a TAP training session is mandatory. Sponsors and applicants must also attend *Federal Aid 101* training. Region 9 NYSDOT is hosting the combined training at the Binghamton State Office Building on March 18<sup>th</sup>, March 19<sup>th</sup>, and April 10<sup>th</sup>.

The application deadline is June 11<sup>th</sup> and project awards will be October 8<sup>th</sup>.

TIGER (Transportation Investment Generating Economic Recovery) Announcement

- Cyndi Paddick announced that Transportation Investment Generating Economic Recovery (TIGER) Grants are again available for typically very large scale projects that have a significant impact on your area. The grants are available for any municipality. The municipality has to have a 20 percent match for the projects. The deadline is April 28<sup>th</sup>.

Scott Reigle distributed a Complete Streets fact sheet and gave an overview.

***2014 MEETING SCHEDULE***

- The next Policy Meeting is proposed for June of 2014. An announcement will be sent out with the date and time.

***BUSINESS OFFERED FROM THE FLOOR***

- No additional business was offered.

A motion to adjourn was made by Supervisor Schaffer; it was seconded by Mayor David. The vote was approved and the meeting was adjourned at 11:57 a.m.