

BINGHAMTON METROPOLITAN TRANSPORTATION STUDY
PLANNING COMMITTEE

March 3, 2016

MINUTES

The meeting was called to order by Chairman Robert Bennett at 2:30pm.

OPENING

Roll Call

Members Present:

Robert Bennett, Village of Johnson City Public Services

Vernon Myers, Town of Vestal Engineer

Gary Hammond, Tioga County Public Works

Terry Kellogg, City of Binghamton Public Works

Frank Evangelisti, Broome County Planning

Pam Eshbaugh, NYSDOT Region 9 Planning

Kent Rapp, Village of Endicott

Elaine Jardine, Tioga County Planning

Lou Caforio, Town of Union Public Works

Alex Urda, Town of Chenango Engineer

Dan Schofield, Broome County Public Works

Greg Kilmer, Broome County Public Transportation

Debra Standinger, Town of Owego Planning & Zoning

Others Present:

Jennifer Yonkoski, BMTS Central Staff

John Sterbentz, BMTS Central Staff

Scott Reigle, BMTS Central Staff

Tom Sullivan, BMTS Central Staff

Leslie Boulton, Broome County DPW

Ron Coleman, NYSDOT Region 9 Planning

Caroline Quidort, STERPDB

Larry Coppola, Village of Endicott

Scott Vergason, NYSDOT Region 9

Dean Morgan, Town of Owego

- ✓ Approval of minutes from December 3, 2015 meeting. Motion made by D. Schofield, seconded by L. Caforio. Approved by consensus.

OPPORTUNITY FOR PUBLIC COMMENT:

- ✓ Larry Coppola, Town of Endicott Board member, attending meeting to hear more about the *NYSDOT Municipal Lighting Agreement* discussion item on the agenda.

ACTION ITEMS:

2016-2017 Unified Planning Work Program

J. Yonkoski Steven Gayle briefed the Committee on the Draft 2016-2017 UPWP. She reviewed the Task Summary, noting that key tasks in the coming year include:

- Coordinated Public Transit/Human Services Plan Update
- ITS Regional Architecture Maintenance Update
- Village of Endicott Traffic Signal Study
- Local Arterial Signal Optimization Study (Main Street)
- Village of Owego Parking Study
- Kirkwood Rt. 11 Corridor Study
- BC Transit Route Study

The remainder of the programmed work is routine, but forms the foundation for BMTS planning work. J. Yonkoski reviewed the Draft budgets, noting a total expenditure of \$649,863 plus in-kind match from NYSDOT and Broome County. There are no changes proposed for the BMTS Central Staff staffing plan.

There were no questions from the floor.

- ☑ Resolution 2016-01, Recommending Policy Committee approval of the Draft 2016-2017 Unified Planning Work Program and associated grant budgets. Motion: F. Evangelisti, second T. Kellogg. Approved by consensus.
- ☑ Resolution 2016-02, recommending Policy Committee approval of the Draft 2016-2017 Unified Planning Work Program Staffing Plan. Motion D. Schofield, second F. Evangelisti. Approved by consensus.

2017-2021 Transportation Improvement Program

T. Sullivan discussed the process that the TIP Subcommittee went through to rank and prioritize the projects and asked the board to approve the list of local projects to be posted for public review.

There were no questions from the floor.

- ☑ Resolution 2016-03, Accepting the Recommendation of the TIP Subcommittee and recommending Policy Committee approval and release of the Draft 2017-2021 Transportation Improvement Program local project list for public review. Motion G. Hammond, second V. Myers. Approved by consensus.

2014-2018 TIP Amendment

- ☑ Resolution 2016-04, Recommending Policy Committee approval of an Amendment to the 2014-2018 Transportation Improvement Program, PIN 904261 Rte. 26 at East Maine Road, Intersection Improvements, Increase ROW from \$0.016M to \$0.248M (\$0.232M increase). Motion G. Hammond, second D. Schofield. Approved by consensus.

Unified Operations Plan Update

J. Yonkoski discussed the 3 proposed changes that needed more discussion after the December Planning Committee meeting. Decision making (keeping consensus or switching to majority plus one), adding the clause to allow those members who miss three consecutive meetings to be moved to a non-voting member, and Planning Committee membership were the three topics that were discussed. The Board was not ready to take a vote. J. Yonkoski said she would do some research and provide information on who other MPOs around NY State have as members on their Boards since that was the topic that had the most discussion and many differing suggestions from the Planning Committee members.

- ☑ Resolution 2016-05, Recommending Policy Committee approval of the Draft Unified Operations Plan. **TABLED FOR MORE DISCUSSION**

2014-2018 TIP Amendment

- ☑ Resolution 2016-06, Recommending Policy Committee approval of an Amendment to the 2014-2018 Transportation Improvement Program, PIN 975385 E. Clinton St. Bridge over Chenango River, Increase design phases from \$0.080M to \$0.260M (\$0.180M increase). Motion T. Kellogg, second A. Urda. Approved by consensus.

DISCUSSION ITEMS/UPDATES:

✓ **BMTS COMPLETE STREETS POLICY - STATUS SUMMARY**

Draft reviewed by BMTS Pedestrian & Bicycle Advisory Committee.

- Comments were addressed and updated draft Policy; sent to the BMTS Complete Streets Subcommittee for review. Comments due by March 18.
- Will incorporate and address comments, then submit the Policy to the Planning Committee (June 2) to consider for recommendation to Policy (June 9) Committee for approval and final adoption.

Draft Policy Overview:

- Definition: Complete streets are roadways designed to safely and comfortably accommodate all users, including, but not limited to motorists, bicyclists, pedestrians, transit and school bus riders, delivery and service personnel, freight haulers, and emergency responders. "All users" includes people of all ages and abilities.
- Policy builds on what is already being done to improve safety of all transportation system users.
- Existing Legislation and Policies
 - FAST Act
 - NYS Complete Streets Act

- Local: City of Binghamton Sustainable & Complete Streets Policy; JC Complete Streets Policy
- BMTS TIP Project Solicitation & Selection Process already adhering to the proposed Complete Streets Policy.
 - NYSDOT Complete Streets Checklist at IPP stage.
- Design Guidance Documents Identified
- Every project is an opportunity to provide the best transportation for all users.
 - Context Sensitive
 - Multi-use trail development (i.e. the Two Rivers Greenway) is also an important element of a complete transportation system and is encouraged.
- Funding Sources Noted
- Education
 - September Training – STAY TUNED! (*Local Government Training Session*)
- Encouragement, Enforcement, Evaluation, Performance Measures – *all important for successful implementation of the Complete Streets Policy*

✓ **CITY OF BINGHAMTON PARKING STUDY**

J. Yonkoski let the Board know that the most recent public presentation from February, that contained the study's findings and recommendations could be found on BMTS' website at www.BMTSONline.com

✓ **NYSDOT MUNICIPAL LIGHTING AGREEMENT**

S. Vergason provided the Planning Committee members with a list of highway lights along NYS-owned routes within the BMTS planning area. He explained that many of the maintenance agreements from when the lights were installed have now expired. NYSDOT would like to have the municipalities determine which lights are still needed/wanted and what types of repairs they need to bring them into working condition. Once DOT has this information, they can put together a plan to provide the necessary work and then be able to enter into another agreement with each municipality for their lights.

BUSINESS OFFERED FROM THE FLOOR

NONE

Motion to adjourn made by G. Hammond, and seconded by V. Myers. Meeting adjourned at 4:17pm.